Monetra®

Merchant Account Setup Worksheet

Merchant Account Setup Worksheet v9.10.1 Build 240429007

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First Data - North (aka Cardnet) (CARDNET)

Help Desk Phone: 800-555-9966

Supported Card Types: (C)redit, (D)ebit, (E)BT

Merchant Field	Field	Required	Monetra Name	Description
Merchant Number	1 - 12 Numeric	C D E G	MERCHID	Merchant Number as provided by processor (not Discover or Amex merchant numbers)
Terminal ID	6 Alpha-Numeric	C D E G	TERMID	Terminal Identification Number
Datawire ID	1 - 32 Alpha-Numeric		DATAWIREID	ID assigned for the Datawire HTTPS internet gateway. Required for internet transport of transactions. If blank will attempt autoprovisioning.
Prestigious Property	1 Alpha		PPROPERTY	Lodging Prestigious Property indicator
Service Phone	10 Numeric		SERVICEPHONE	Phone number for client to call for assistance formatted as NNNNNNNNNN
Merchant Tax ID	9 - 15 Alpha-Numeric		TAXID	Merchant Tax ID / FEIN / Federal Employeer ID Number. Required for Level 2 and/or 3 processing.
Merchant Postal Code	5 - 9 Alpha-Numeric	C	ZIPCODE	Merchant postal code (no spaces or dashes). Used for Level II qualifications.
Tokenization ID	4 Alpha-Numeric		TOKENIZATION	Assigned Tokenization ID by First Data. When configured, will tokenize all cards. Required when using encryption.
Encryption	1 - 11 Alpha		ENCRYPTION	Whether or not to support TransArmor Encryption. Leave blank if not supported. Possible values: UnsignedRSA, IngenicoRSA.
Token Acceptance Only	1 - 5 Free Form		TOKENACCEPTONLY	Setting this value to true when tokenization is enabled will prevent auto-tokenization, but allow acceptance of tokens. Must be off if using encryption.

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Instructions for use:

Account Rep: Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

Merchant: Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at http://www.monetra.com/documentation

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Circle a SINGLE industry type listed below:

Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E) Restaurant(F) Lodging(H) Retail Self-Serve(RS)

Circle ALL payment types that apply:

Visa MasterCard American Express Discover Diners Club JCB

Complete all the required fields below. Grey blocks represent required minimum lengths.

Merchant Number

Terminal ID

Datawire ID

Prestigious Property

Service Phone

Merchant Tax ID

Merchant Postal Code

Tokenization ID

Encryption

Token Acceptance Only