

**Monetra®**

**Merchant Account Setup Worksheet**

**Merchant Account Setup Worksheet v9.10.0 Build 240318009**

**Generated On: April 28, 2024**

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# First Data - Compass (Auth) (COMPASS\_AUTH)

Help Desk Phone: Not on file

Supported Card Types: (C)redit, (D)ebit

Merchant Field	Field	Required	Monetra Name	Description
Division Number	6 - 10 Numeric	C D E G	DIVISION	Division Number or Merchant ID

# First Data - Compass (Auth) (COMPASS\_AUTH)

**Instructions for use:**

**Account Rep:** Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

**Merchant:** Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation>

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Circle a SINGLE industry type listed below:

Mail-Order/Phone-Order(M) E-Commerce(E)

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Circle ALL payment types that apply:

Visa MasterCard American Express Discover Diners Club JCB

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Complete all the required fields below. Grey blocks represent required minimum lengths.

Division Number

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