Monetra®

Merchant Account Setup Worksheet

Merchant Account Setup Worksheet v9.10.1 Build 240429007

Generated On: May 9, 2024

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WorldPay 610 (fka FIS/Vantiv/Fifth Third Bank) (FifthThird610)

Help Desk Phone: (877) 744-5300

Supported Card Types: (C)redit, (D)ebit, (E)BT, (G)ift

Merchant Field	Field	Required	Monetra Name	Description
Bank ID	1 - 4 Numeric	C D E G	BANKID	Bank Identification Number (aka BIN)
Terminal Number	1 - 3 Numeric	C D E G	TERMID	Terminal ID/Number
Merchant ID	1 - 12 Numeric	C D E G	MERCHID	Merchant Number as provided by processor. Not Discover or AMEX merchant numbers
Gift Bin Range	1 - 100 Free Form		BINRANGE	Custom Gift-Card BIN Range. used if supporting ranges other than 5858 or 5896. Specify as MIN1-MAX1;MIN2-MAX2 etc.
Host Close	1 - 5 Free Form		HOSTCLOSE	Set to Y if your account is set up on FIS' side to do automatic batch closing. Leave empty or set to N otherwise.
EMD Settle	1 - 5 Free Form		BIGBATCHSETTLE	Set to Y if your account will setting using big batch file. Such as using FIS' EMD file. Only credit sale and return transactions are big batch settled. Other transactions are still host based. The Host Close setting can still be used for non-credit sale transactions. Leave empty or set to N otherwise.
Tokenization	1 - 5 Free Form		TOKENIZATION	Whether or not to tokenize all transactions. Transactions originating as tokens will always be accepted, and encrypted transactions will always be tokenized. It is strongly recommended that the merchant account be configured to preserve the last 4 digits of the card number in the token format.

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Instructions for use:

Account Rep: Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

Merchant: Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at http://www.monetra.com/documentation

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Circle a SINGLE industry type listed below:

Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E) Restaurant(F) Retail Self-Serve(RS)

Circle ALL payment types that apply:

Visa MasterCard American Express Discover Diners Club JCB

Complete all the required fields below. Grey blocks represent required minimum lengths.

Bank ID

Terminal Number

Merchant ID

Gift Bin Range

Host Close

EMD Settle

Tokenization