## **Monetra**®

**Merchant Account Setup Worksheet** 

Merchant Account Setup Worksheet v9.10.0 Build 240318009

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## **Opticard (OPTICARD)**

Help Desk Phone: XXX-XXX-XXXX

Supported Card Types: (G)ift

| Merchant Field | Field           | Required | Monetra Name | Description                                 |
|----------------|-----------------|----------|--------------|---|
| Merchant ID    | 10 - 15 Numeric | G        | MERCHID      | Valuelink Merchant Number (field 42)        |
| Terminal ID    | 8 Numeric       | G        | TERMID       | Valuelink Terminal<br>Identification Number |

Phone: 800-650-9787 | Web: www.monetra.com | Email: sales@monetra.com

## **Opticard (OPTICARD)**

Instructions for use:

**Account Rep:** Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

**Merchant:** Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at http://www.monetra.com/documentation

| procedures located at http://www.monetra.com/documentation                              |  |  |  |  |
|---|--|--|--|--|
|   |  |  |  |  |
| Circle a SINGLE industry type listed below:   |  |  |  |  |
| Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E) Restaurant(F)                         |  |  |  |  |
| Complete all the required fields below. Grey blocks represent required minimum lengths. |  |  |  |  |
| Merchant ID   |  |  |  |  |
|   |  |  |  |  |
| Terminal ID   |  |  |  |  |